

19 March 2020

Via Email

Subject: COVID-19 Business Impact

At Spectralux, we are taking recommendations from the Centers for Disease Control (CDC), State of Washington and local health agencies health and safety professionals very seriously and are implementing proactive measures to help stop the spread of COVID-19 in our community.

During these challenging times, while remaining open for operations and continuing the timely delivery of quality aerospace products, we have taken a number of precautionary measures for the health and safety of our customers, colleagues and the community:

- Commencing March 12th Spectralux stopped receiving visitors and eliminated face-to-face meetings in favor of virtual meetings.
- The visitation restriction applies to all visitors, including customers and supply chain partners;
- Actions have been taken to enable social distancing within our facility.
- Operationally we have split the engineering and business functions into teams, rotating their time between working on line from home and being present in our facility, reducing the onsite footprint of those organizations by 50%.
- Employee travel is being restricted until further notice.
- We are observing a stringent disinfection protocol throughout our facility, including an enhanced nightly cleaning.
- Potentially at risk employees are working from home or under self-quarantine in an abundance of caution.

These measures are temporary and aimed at reducing the spread of the virus to shorten its impact and ensure the health and safety of our employees and family members. We will continue to adapt our approach as needed based on updated guidance issued by the CDC and local health agencies.

As a Spectralux customer, there are many things that you can do to help us all respond to the Virus. If you would like additional information on preventative measures related to the coronavirus, please visit the CDC website <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

If Spectralux becomes aware of any COVID-19 situations that may affect deliveries, we will communicate that information as soon as possible. If you need help with your account, we request you contact us by calling our Customer Service phone number or communicating by email.

Our thoughts are with those who are impacted by the coronavirus.

Best regards,



Scott McCammant
President